

The New Ministries Fund

Grant Application Form

Please choose one:

Spring Cycle _____ (year) **Fall Cycle** _____ (year)



THE UNITED CHURCH OF CANADA
FOUNDATION

For assistance, please visit:

<https://www.unitedchurchfoundation.ca/grants/new-ministries-fund/>

Or contact the New Ministry Animators:

Bronwyn Corlett (*Rural & Small Town Ministries*)

bcorlett@united-church.ca

Lauren Hodgson (*Urban & Suburban Ministries*)

lhodgson@united-church.ca

Phone: 800-268-3781 x4076 (voicemail only)

Part One: Organization Details

Applicant Information

Project Name: _____

Name of Faith Community or Organization managing the application:

Mailing Address: _____

City / Prov. / Postal Code: _____

Daytime Phone: _____

E-mail: _____

Fax: _____

Website: _____

Charitable Registration Number: _____

**Note: It is not necessary for New Ministry grant applicants to be supported by a congregation; however, to process applications, we will need an organization with a charitable registration number associated with this application.*

Have you received granting monies from The United Church/United Church Foundation before?

Yes	No
-----	----

Amount: \$ _____

Year: _____

Source: _____

Contact Information

Contact Name: _____

Title: _____

Phone (work): _____

Phone (cell): _____

Phone (home): _____

E-mail: _____

Application Approval

Will the above applicant organization be receiving the granting funds directly?	Yes No <i>*If no, please fill out the information below</i>
Name of Organization to Receive Funds:	
Primary Contact Name:	
Title:	
Mailing Address:	
City / Province / Postal Code:	
Daytime Phone:	
Email:	
Fax:	
Website:	
Charitable Registration Number:	
Signature of Primary Contact	

This application has been approved by: (check all that apply)

Please note: if your project requires Regional approval, please include related documentation with your application.

Council/Board of Congregation or Pastoral Charge

Camp

School

Outreach Ministry

Other: _____

Name of Church or Ministry: _____

Print Name of Signing Officer: _____

**A signing officer includes the chair, secretary or other authorized person of the pastoral charge or supporting organization. If a Region is listed as the supporting body for this application, they must be notified and this application must have been discussed in advance of applying.*

Title of Signing Officer: _____

Signature of Signing Officer: _____

Date: _____

Part Two: Project Overview

Funding Year: _____

Funding Cycle:

Spring	Fall
--------	------

Is this a new project or does it grow out of a previous ministry project? If it grows out of a previous ministry project, please describe that project and its relationship to this project.

Targeted Project Implementation Date: _____

Targeted Completion Date: _____

Project Team Members:

Name	Designated Role(s)

Project Description (100 words maximum)

Project Uniqueness (*Preference is given to innovative projects*) (250 words maximum)

Project Goals and Objectives (250 words maximum)

Plan for Achieving Stated Goals and Objectives (250 words maximum)

Plan for Project Implementation and Delivery (250 words maximum)

Project Beneficiaries. *List any groups of people that will benefit from your program or project keeping in mind the full diversity of your community. (100 words maximum)*

What steps have you taken to work with and communicate to the stated beneficiaries?
Please list the steps you have taken to work with the above beneficiaries while creating and implementing your project. Please address whether or not the community has requested this project. (100 words maximum)

Examples of Demonstrated Support (e.g. partners, letters of support, details of community involvement, etc.) (250 words maximum)

Describe how the Support Received from The United Church of Canada/The United Church of Canada Foundation will be Acknowledged/Recognized if your application is successful, and where this will be communicated (*website, letter head, email signatures etc.*) (100 words maximum)

Part Three: Project Revenues and Expenses

Project Revenues

Project Revenues	Amount	Confirmed (Yes / No)	Anticipated Grant Confirmation Date
Organization Funds <i>What amount of financial assistance will the sponsoring organization be providing to this new ministry (through monetary support and in-kind)?</i>	\$	Y / N	
Other United Church of Canada Support	\$	Y / N	
Other Grants	\$	Y / N	
Other Fundraising	\$	Y / N	
Funding from Partners	\$	Y / N	
Amount Requested from New Ministries Fund	\$		
Total Revenues	\$		

What aspects of the project will the Foundation's New Ministry Grant support? What will the grant money fund and make possible? (250 words maximum)

Part Four: Project Evaluation

Anticipated Measurable Outcomes (250 words maximum)

Plan to Assess Measurable Outcomes (250 words maximum)

Timeframe for Achieving Anticipated Outcomes

Timeline	Anticipated Outcome

Part Five: Declaration of Intent

On behalf of the applicant(s), I declare that if awarded a grant by The United Church of Canada / The United Church of Canada Foundation Joint Grants Committee, the organization named on the *Grant Application Form* shall use the funds awarded solely and explicitly for the purposes stated and in accordance with the Statement of Expenditure (budget) as submitted and approved.

Any portion of the grant funds not used for the purposes stated in the *Grant Application Form* or any portion not required to complete the project or meet the objectives as described, will be returned to The United Church of Canada Foundation, unless prior written permission to vary the stated purposes is obtained from the Joint Grants Committee.

It is agreed that if the applicant is awarded funding, the organization will provide to the Foundation staff, within ninety (90) days of project completion, the following documentation:

- a detailed report submitted to the Foundation one year after receiving the grant on the funded project as outlined on the *Seeds of Hope Grant Follow-Up Report Guideline* document.

- one copy of all promotional pieces associated with the project including press releases, printed material and internet advertising
- any other relevant information that may serve to assist in satisfying the United Church/Foundation requirements

Recipients of New Ministry Grants will be accompanied by an Animator for New Ministry Development. The recipient will provide a progress report part-way through the funding cycle.

The conditions stated above have been reviewed and agreed upon by signing authorities for the organization named on the *Grant Application Form*.

Print Name of Signing Officer: _____

Title of Signing Officer: _____

Signature of Signing Officer: _____

Signed at: _____ **Date:** _____