

## **Investment Committee Information**

**Time Commitment:** 8-10 hours per year

**Meeting Schedule (via teleconference or video conference):**

- February
- May
- August (as needed)
- November

### **Investment Committee Member Role Description**

The Investment Committee is responsible to the Foundation's Board of Directors and shall monitor, evaluate and make recommendations to the Board with respect to all investments, including both short-term and long-term investments ("Investments"). The Committee shall also consider such other matters delegated to the Committee by the Board.

The Committee shall function according to its terms of reference and the Foundation's Investment Policy.

### **Qualification and Terms of Office**

Committee members will have experience in the investment industry and will not be employees of the United Church.

Members are expected to serve for a three-year term and may be reappointed at the discretion of the Board for a maximum of one additional term for a total of six years.

### **Meetings and Time Commitment**

The Committee meets three to four times per year. Each meeting is typically between one to two hours long.

Meetings take place via teleconference or video conference and usually occur during business hours.

The total yearly time commitment is approximately 10 to 12 hours including meetings and material review.

### **Key Relationships**

- The Board of Directors
- The President of the Foundation for guidance and support

### **Duties and Responsibilities**

A full list of duties and responsibilities are included in the Committee's terms of reference. Broadly, the Committee is responsible for advising on policies related to investing, oversight of investment managers including ensuring adherence to policies and assessment of the manager's performance.