

Governance & Nominations Committee Information

Time Commitment: 8-10 hours per year

Meeting Schedule (via teleconference or video conference):

- February
- May
- September
- November

Committee Description

The Committee shall assist the Board in its oversight role with respect to:

- The development of the Foundation's corporate governance policies, practices, and processes.
- The effectiveness of the Board and its Committees.
- The recruitment of qualified individuals to serve on the Board and its committees.

The Committee shall function according to its terms of reference and the Foundation's Governance Policy.

Qualification and Terms of Office

Committee members will have experience in the policy development, volunteer management or another aspect of the Committee's work and will not be employees of the United Church.

Members are expected to serve for a three-year term and may be reappointed at the discretion of the Board for a maximum of one additional term for a total of six years.

Meetings and Time Commitment

The Committee meets three to four times per year. Each meeting is typically between one to two hours long. Meetings take place via teleconference or video conference and usually occur during business hours.

The total yearly time commitment is approximately 10 to 12 hours including meetings and material review.

Key Relationships

- The Board of Directors
- The President of the Foundation for guidance and support

Duties and Responsibilities

A full list of duties and responsibilities are included in the Committee's terms of reference. Broadly, the Committee is responsible for ensuring the efficient governance of the Foundation through volunteer recruitment, policy management, and board effectiveness.